

# Salhouse VC C of E Primary School

Headteacher: Ms Julie Church

Cheyney Avenue | Salhouse | Norwich | NR13 6RJ | 01603 720402

email: [office@salhouse.norfolk.sch.uk](mailto:office@salhouse.norfolk.sch.uk) web: [www.salhouseschool.co.uk](http://www.salhouseschool.co.uk)



September 2017

Dear Parents and Carers,

## BeLong at Houghton Hall – Monday 9<sup>th</sup> October

Just a few reminders about the upcoming trip to BeLong at Houghton Hall on Monday 9<sup>th</sup> October:

### Transport

Our first workshop starts at 09.30 so we will need to leave the school at **07.45 promptly**. Please do your best to be at school for 07.30 to give us time to get on the bus and get settled for departure at 07.45. I will greet children at the office door and they will wait in the hall. The children will be back in time for normal collection at 15.10.

### What to Wear

School uniform must be worn, however; this is an outdoor visit within the grounds of Houghton Hall so children will need to be dressed appropriately for the weather in clothes that are suitable for outdoors and participation in a land art workshop. Trainers may be worn. A waterproof jacket and jumper are essential.

### What not to take

Please do not bring any money, phones or electronic equipment, thank you.

### Packed Lunch

Children will also need a packed lunch as it is an all day trip. If your child has a free school meal or would like a school pack lunch, please complete the form below.

### Snack/Drink

Please send this separately packed.

### Photo Consent Form

Please fill in the form on the **reverse of this letter** and return to the school office ASAP.

With best wishes,

Mrs Jo Edwards

**Herons Teacher**

Salhouse Primary School

Cheyney Avenue | Salhouse | Norwich | NR13 6RJ | 01603 720402

[office@salhouse.norfolk.sch.uk](mailto:office@salhouse.norfolk.sch.uk) [www.salhouseschool.co.uk](http://www.salhouseschool.co.uk)

## Packed Lunch at Houghton Hall – Please tick as appropriate

We would like a: ham  cheese  tuna  packed lunch

*Respect* | *Responsibility* | *Courage* | *Trust* | *Perseverance* | *Compassion*



## Consent Form to Use Image of a Child/Children

<b>Name of child (block capitals)</b>	
<b>Name of person responsible for the child (block capitals)</b>	
<p>I understand that photograph/recording taken during the 'beLong' sessions may be used in print, broadcast, social media or online material by Houghton Hall to promote their work or services.</p> <p>I understand that this photograph/recording will <b>NOT</b> be used:</p> <ul style="list-style-type: none"> <li>• For anything which may be viewed as negative in tone or that may cause offence, embarrassment or distress, e.g. drug/alcohol abuse.</li> <li>• In any new footage/material more than 2 years after the date that the photograph/ video was taken</li> </ul>	
Having read the statement above, do you give your consent for this photograph/video footage to be used? (please put a tick in appropriate box)	<input type="checkbox"/> <b>YES</b> , I give my consent for the photograph/video to be used.
	<input type="checkbox"/> <b>NO</b> , I do not give consent for the photograph/video to be used.
<b>Signature</b> of person responsible for the child	
<b>Relationship to the child</b>	
<b>Email address and/or tel. no</b>	
<b>Date</b> (date/month/year)	

*Respect* | *Responsibility* | *Courage* | *Trust* | *Perseverance* | *Compassion*