

Salhouse Primary School

Headteacher: Ms Julie Church

Cheyney Avenue | Salhouse | Norwich | NR13 6RJ | 01603 720402

email: office@salhouse.norfolk.sch.uk web: www.salhouseschool.co.uk



12th December 2019

Dear Parents and Carers,

As mentioned in our last newsletter we would like to go paperless and cashless in the new year. You should all have been receiving communication emails on a Friday if you haven't please can you ensure that you add the school email address office@salhouse.norfolk.sch.uk to your address book to avoid communication going into your spam folders.

From January letters will be emailed and will also be available on our website. Hard copies can be requested in the school office.

You will need the Pupil Asset Application to enable you to make payments for lunches and trips. If you haven't already downloaded the Pupil Asset App you will need to do this.

This letter includes details on how to download the app, understanding payments, understanding meals and navigation. Alternatively, payments can be made directly into our bank account using the following details:

Barclays Bank

Account number: 60691224

Sort code: 20-62-61

Using the payment reference first and last name and the relevant code. *For example JaneSmithM*

- D: Dinner money
- F: Fledglings
- M: Music lessons
- V: School Visit/Trips

Payments for any Fledglings clubs will need to be paid directly into our bank. If you need any help please contact the office.

Many thanks,

Mrs H Goodall

Clerical Assistant

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Respect | Responsibility | Courage | Trust | Perseverance | Compassion

